

***Jones & Ramirez LLP
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Longhorn City, TX 77777
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Jim Jones

Jorge Ramirez

ADVERTISEMENT

January 1, 2009

Joe Shmoe
1 Aggie Way
Raidertown, TX 71111

Dear Mr. Shmoe,

Upon reviewing the booking lists provided by the North County Sherriff's Office, it appears you were arrested on the suspicion of driving under the influence. My firm can help represent you in the North County courts should you hire me. Please remember that you are presumed innocent until proven guilty of the charges against you.

It is important that you remember that being represented by an attorney in the courts is an important option for you. It can help you understand the charges against you and I may be able to help you either get the charges dismissed, get you reduced jail time (if you are found guilty of the offense) or get the charge redacted from your record.

My office is conveniently located in downtown Longhorn City, Texas, not far from the North County Courthouse. Please feel free to call my staff to set up an appointment with either myself or my partner, Jorge Ramirez.

If you have already hired an attorney, please consider me in the future should you need any of my firm's legal services.

Sincerely,

Jim Jones
Jones & Ramirez LLP